



Professional Development
Accredited Lead

National Centre
for Excellence in the
Teaching of Mathematics



Medicines in School

Asthma sufferers need to bring their inhalers to school, clearly labelled with their name and class. They are able to keep their inhalers with them and parents are reminded that it is their responsibility to ensure that inhalers are working properly and are replaced when necessary.

If your child needs to take some **medication during the school day**, please ensure that you come into our reception office and fill out a medical form.

One of our first aiders will ensure that the medication is stored in an appropriate secure area. All medication must be clearly labelled with the child's name, class and dosage. No medication will be given without correct forms being completed by parents. We recommended that these are filled in at the start of the day.

Administration of medication can either be done with parents coming into school and administering the medication to their child. Alternatively, a medication form is filled in and one of our qualified First Aiders will aid or support your child in taking the medication.

If your child is poorly, please follow our Attendance Policy which sets our clear guidelines that need to be adhered to and can be found on our website, this includes calling in every day of the illness before 9.30am.

Alert Cards are also used for children that have specific/long term illness(es) that the school need to be aware of. Parents need to bring this to the schools' attention via the school office so that a meeting with one of our First aiders and the School Nurse can be arranged to ensure that the correct provision has been put into place.

If your child is unwell at school a member of our First Aid team will call parents and explain the symptoms. Parents that request medication to be given to their child, will need to give verbal permission for administration of medication and also will be requested to text a Senior Leader to provide written consent.

Parents are advised to keep the school updated for any changes to **Personal Contact Details** to ensure that **emergency contact** can be made if and when necessary. We really recommend more than three contactable numbers so that information can be shared immediately in the case of sudden illness or an emergency.

If we feel that a **serious accident in school** requires Emergency Services to be present they will be notified immediately and thereafter parents will be contacted. If contact is unsuccessful and the child needs to go to go a hospital, a member of our Qualified First Aiders will accompany them. However, school will continue to make every effort to reach those on our list for contacts.



Notes are required if a child needs to be excused from PE or swimming; however, please be aware that this is part of the child's curriculum and therefore Phase Leaders may call back for further information after receiving the note.